



JOEL OPPENHEIMER

CHICAGO
Wrigley Building
410 N. Michigan Ave.
Chicago Il. 60611

CHARLESTON
The Audubon Gallery
190 King Street
Charleston S.C. 29401

ARTWORK DESCRIPTION FORM

Client Information:

Company Name: _____

Address: _____

City

State

Zip

Phone Number: _____

Email Address: _____

Artwork:

Artist: _____

Object:

(ie: Photograph, Canvas, Paper) _____

Medium:

(ie: Oil, Acrylic, Watercolor, Pastel, Lithograph, Engraving) _____

Size: _____

Problems Observed:

Additional Information:

Keep original frame: Y N

Discard frame: Y N

New Frame: Y N

New Mat: Y N

New Glazing: Y N

Save Label(s): Y N

Special Instructions:

Insurance: Please initial the appropriate box. One box must be initialed for us to receive the piece

I want J.O.I. to insure my piece while it is in their possession for an additional charge of \$0.60 per \$100.00

Please state value: \$ _____

I decline additional insurance I either have my own or assume the risk.